

Remember your card: No card = No sailing!

PLEASE KEEP THIS BOOKLET FOR YOUR FUTURE REFERENCE.



Hawley lake
sail training centre

Membership Terms & Conditions 2011

HLSTC Office Opening Times:

GMT: Monday - Friday 0930 - 1600

BST: Monday - Friday 0900 - 1630

HLSTC Member Sailing Times:

GMT: Mon - Fri: 1000 - 1500 Sat: 1200 - 1600 / dusk Sun: 1100 - 1600 / dusk

BST: Mon - Fri: 0930 - 1600 Sat: 1100 - 1630 / dusk Sun: 1030 - 1630 / dusk

Wednesday Eve: 1800 - 2030 / dusk

Friday Eve: 1800 - 2030 / dusk.

End times are Off-the-Water times.

Email Membership / Finance: membershiphlstc@btconnect.com

Email Principal: adminhawley@btconnect.com

HLSTC, 3 RSME regt. Gibraltar Barracks, Blackwater, Camberley, Surrey.

GU17 9LP. Tel: 01252 863341 Mil: 94261 3341

www.hawleylake.org.uk

INTRODUCTION

This booklet contains the terms and conditions of your membership at HLSTC which apply to ALL members regardless of status unless otherwise stated. Included are some of the user rules taken from the HLSTC Rule Book and Constitution which may be viewed on request at the HLSTC office. Please ask the office if you do not understand any of the Terms and Conditions in this booklet, and please do not sign your renewal / application form unless you have read and understand them.

PART ONE: GENERAL CONDITIONS OF MEMBERSHIP

- 1.1. The Committee reserves the right of Membership to be granted or withdrawn as it sees fit. Members must adhere to all club rules and Terms and Conditions at all times.
- 1.2. Membership cards must be carried whilst members are on HLSTC grounds. Members will NOT be permitted to go on the water, remove their boat from site or sign out equipment if they cannot produce their membership card and photo I.D. if requested.
- 1.3. All children below 14 years of age must be supervised by an adult while at HLSTC.
- 1.4. Membership renewal is open to all between March 1 and March 28. Renewed Memberships are valid until the 1st March of the following year. Temporary members may not renew but may apply for full membership.
- 1.5. HLSTC is situated on a Military training lake. Use of HLSTC may be restricted without prior notice, however the club will endeavour to ensure sufficient notice is given. Occasionally only sections of the lake are available for use.
- 1.6. For serving personnel using HLSTC, 3 RSME Standing Orders apply.

PART TWO: QUALIFICATION REQUIREMENTS

- 2.1. ALL helms must have the minimum qualification of RYA Dinghy Sailing Level 2 (Adult Scheme) to sail their own boat unsupervised and become a member at HLSTC. For children the equivalent in the Youth Sailing Scheme is RYA Stage 3.
- 2.2. Adult Boat Pass Minimums: To use Bosuns and Picos: RYA Level 2, for Laser 2000s, Omega and other higher performance boats: Level 3 / Sailing with Spinnakers / Seamanship Modules. Youth Boat Pass Minimums: Must have completed a course at HLSTC in the boat they wish to sail. Optimist, Tera, Topper, Pico: Youth Stage 3. Feva: Youth Stage 4
- 2.3. **Temporary Junior Members may have Stage 2 as a minimum, but will only be allowed to go on the water during the Youth Club times where there is direct supervision by HLSTC instructional staff or when in their own boat, closely supervised afloat by a qualified (RYA Level 2) and experienced (At least 2 seasons) adult member**
- 2.4. A photocopy of the highest qualification held must accompany new applications and all boat pass renewals. These will be held at the HLSTC office.

PART THREE: DUTIES

- 3.1. Members wishing to race must inform the Race Secretary who will allocate a regular Race Officer Duty. Training will be given to new members wishing to race.
- 3.2. Members are required to assist the club in routine maintenance of the site on organised Workshop Days. A maintenance charge is added to every renewal at the start of the membership year which will be deducted from the following year's invoice if the work is completed.
- 3.3. Parents must accompany and assist their children (under 14) in rigging and launching, including during the free youth sessions and free race training sessions.

PART FOUR: USE OF PRIVATELY OWNED BOATS

- 4.1. All boats must have their own third party insurance before use at HLSTC commences. It is advisable for all boats to also be covered for comprehensive cover, especially if berthed at HLSTC.

PART FIVE: RULES GOVERNING SAFETY

5.1. ALL members are required to have their own buoyancy aid which fits, meets current ISA safety standards and is fit for use. It must have at least the minimum amount of buoyancy for your weight, and the inflating type are not to be used. (ISA 50: EN393)

5.2. Buoyancy aids must be worn within one metre of the water's edge at all times. This includes assisting other members approaching the shore.

5.3. Swimming is not permitted and you must not get out of your boat within 5m of the banks unless using a slip-way due to underwater debris and hazards.

5.4. Main sails must be dropped and stowed and jibs furled / dropped when tied up alongside all HLSTC docks. Except the jetty where single-handers may leave their boats with mains up during race times. **Windsurfers can launch from the beach area and must not leave kit rigged on the beach. Kit must be de-rigged or taken into the boat park and de-powered.** Boats must not be left on their trolleys with their sails hoisted or be left in a position that obscures pedestrian access or a slip-way entrance.

5.5. Behaviour which is reckless or that results in injury or damage to another person, their property or club property will result in immediate cancellation of membership and the person/s responsible will be liable for any expenses incurred.

5.6. On entering the club you must inform the O.O.D. and sign the Member Register - you must enter your membership number, guests and whether you are ashore or afloat. On leaving the club you must then sign out.

5.7. Sailing or any other water-borne activity is only permitted when there is a safety officer at the club and within sailing times (see front cover). Only when the Safety-boat is rigged and the O.O.D. or HLSTC Safety Officer is present may activities commence.

5.8. Before going afloat all users must check with the O.O.D if there are any safety issues they may need to be aware of such as weather conditions or military use.

PART SIX: BOAT BERTHING

6.1. Berthing is not obligatory but is available to all adult members subject to availability. There may be a waiting list. Boats must not be brought on-site until a berth slot and number has been allocated. There is no facility for windsurf, kayak or powerboat storage.

6.2. All Members must ensure that the boat berthing sticker used to identify their boat is clearly visible. The sticker will be applied by the club on either the mast or transom.

6.3. Berthing entitlements are not transferable. If you sell your boat, the new owner does not automatically inherit your berth, they will need to apply for their own berth.

6.4. The Club reserves the right to move any craft from one berth to another.

6.5. Unseaworthy boats, boats which are unidentifiable or those that are in arrears with membership fees will be extracted from the main berthing and moved to a holding bay. Although the craft will be moved with care, the Club does not accept responsibility for any damage incurred during the move, or any loss or damage subsequent to the move. If fees are in arrears by more than 3 months, that craft will be deemed to be abandoned and may be disposed of or sold by the club in order to reclaim the overdue fees.

6.6. Boats must have a fitted cover (not tarpaulin etc). Boats must be stored with their mast upright and fixed. No other equipment may be left under the boat including spare trolleys or other sporting equipment. The area around the boat must be tidy and free from debris.

6.7. Routine repairs and maintenance may be carried out within your berth provided the work does not cause any inconvenience to other members or the club (including noise, blocking access, damage to other boats or HLSTC property etc). Any resulting debris must be cleared. Power tools and hazardous items and or chemicals must not be left where they may cause an injury to others. The club workshop and tools are not available for members to use, however if the lean-to is empty, members may use this on request to the office.

6.8. Each single membership allows for 1 boat berth and for family membership up to 3 berths providing there are 3 active family members who will all sail and race regularly at the same time - subject to availability.

6.9. Boat berthing is annual and the club does not cater for part-year or half year berthing.

PART SEVEN: BOAT PASS REGULATIONS

7.1. Only members with a valid boat pass may use club boats. One Boat Pass = One boat at any one time. If you have two people in your family that wish to use one boat each at the same time you will need to purchase 2 Boat Passes and so on.

7.2. Boat passes do not include use of the windsurf, kayaking or raft building equipment.

7.3. Boat Passes are subject to boat availability. When HLSTC courses and activities are running it is advisable to contact the office for availability of equipment.

7.4. Only the person qualified may helm the boat.

7.5. Temporary, Junior and Temp Junior Memberships include a Boat Pass per membership.

7.6. Damage to club boats must be reported to the O.O.D or office on return. Helms will not be expected to repair or fund repairs, unless the damage is deemed to be intentional or as a result of reckless behavior.

PART EIGHT: REGULATIONS FOR GROUP MEMBERS

8.1. Groups are entitled to use the club in Off-peak times only. If the group wishes to use the club at a peak time, clearance must be gained from the Principal in advance.

8.2. Group numbers: If you have a Major membership the maximum people on-site should not exceed 24 per visit, and for Minor Groups 12.

8.3. Cards will be issued to all members entered on the Group's member list which is submitted annually to the office.

8.4. Groups should not offer any form of instruction to their groups (Unless acting under their own recognition from the BCU). Groups may not use HLSTC's RYA status to advertise or conduct training or to issue any form of certificates, even if the Instructors are RYA qualified.

PART NINE: CONFLICTS, CLOSURES, GUESTS

9.1. Members may not use HLSTC's RYA status to advertise or conduct training or to issue any form of certificates, even if they are RYA qualified Instructors.

9.2. Members may bring guests on occasions up to 5 times per year, after which the guest must apply for club membership. TMs, JMs and TJMs may not bring guests.

9.3. Members are expected to accept that Military closures are possible, sometimes at short notice. Closures may also be in effect due to adverse weather or the lake freezing solid. The safety Officer will decide whether it is safe to use the lake, and their decision is final.

PART TEN: DATA PROTECTION

10.1. Information entered in the Membership Applications and Renewals is held on the HLSTC office computers which are limited in use to HLSTC contracted staff with access codes. Information will not be passed on to third parties.

PART ELEVEN: DECLARATIONS

11.1. By signing the renewal notice you are agreeing to the HLSTC Terms and Conditions in this booklet, to the HLSTC Rules and agree to the declarations below:

11.2. I certify that all persons under my membership can swim with the aid of a buoyancy aid and are confident in the water.

11.3. For any boats berthed, I declare I have insurance that covers for 3rd party claims which will continue throughout the term of my membership. If the boat is used for racing, I have additional insurance that covers racing risks.

PART NINE: DISCLAIMER

12.1. HLSTC is adequately insured, however members must note the following:

12.2. Neither the club nor the MOD will be responsible for any damage or loss of property belonging to members, their guests or visitors to the club. Nor will the club accept liability for personal injury sustained by members, their guests or visitors arising out of the use of the clubs premises, the club boats or any other facilities provided by the club, unless such damage is proved to be caused by neglect or negligence.